



## WALLER COUNTY JOB DESCRIPTION



**Position:** Equipment Operator III  
**FLSA Status:** Non-Exempt  
**Employee ID:**  
**Approved Date:**

**Department:** Road and Bridge  
**Pay Grade:** 105  
**Employee Name:**  
**Reports To:** Foreman/Lead Worker

### SUMMARY

The Equipment Operator III is responsible for operating various light, medium and heavy-duty equipment and trucks involved in the operational maintenance and construction of roads and drainage projects in the county right of way. Performs work, but not limited to, basic roadway maintenance, construction, traffic control and pavement repair.

### SUPERVISION RECEIVED

The Equipment Operator III is hired by the Road Superintendent and supervised by the Foreman or Lead Worker.

### SUPERVISION EXERCISED

Direct Reports – None

### ESSENTIAL DUTIES AND RESPONSIBILITIES

The essential functions listed are typical examples of work performed by positions in this job classification and are not designed to contain or be interpreted as a comprehensive inventory of all duties, tasks, and responsibilities. Specific duties and responsibilities may vary based on department needs without changing the general nature and scope of the job or level of responsibility. Employees may also perform other duties as assigned.

- Equipment – light, medium, and heavy-duty trucks and light, heavy, and specialized heavy equipment.
  - Inspects equipment for proper functioning and safety.
  - Operate and conduct routine maintenance on equipment and vehicles.
  - Ensure vehicle or equipment is kept clean
  - Operate gas powered chain saw, pole saw, weed eaters and blower.
- Construction, Repair, and Maintenance of roadways, right of ways, and drainage facilities.
  - Moving and trimming of trees and shrubbery
  - Removal of debris, garbage or animal carcasses.
  - Pothole Repair
  - Building, repairing, and installation of signs, fences, and barricades
  - Assist in road construction including installation of signs, fences, barricades, and cones for worksite traffic control.
  - Perform or assist in ditch maintenance to include cleaning and inspection of culverts.
  - Assist in traffic control, and possess a working knowledge of the proper implementation and maintenance of traffic control devices as outlined in the Texas Manual on Uniform Traffic Control Devices.
  - Transport equipment, supplies and/or materials in light to medium duty trucks.
  - Assists in identifying road hazards, signage and road work needed throughout the county.
  - Assists in identifying, repairing and applying pavement marking and striping.
- Comply with departmental and countywide policies, procedures, and safety standards.
- Keeps break room, and Waller County properties clean.
- Interact effectively with the general public, co-workers, supervisors and others in a pleasant and professional manner.
- Use a computer, phone, or tablet to access and use Waller County's software programs.

### MINIMUM QUALIFICATIONS, EDUCATION AND EXPERIENCE

- High school diploma or equivalent. Five (5) years related experience may be substituted for education.
- Minimum of two (2) years related experience and training. (Preferred)
- Maintain a satisfactory Motor Vehicle Record.
- Subject to post-offer, pre-employment and random drug testing, criminal background investigations and motor vehicle record reports.

### KNOWLEDGE, SKILLS AND ABILITIES

- Operation and maintenance requirements of power-driven equipment.
- Handle a variety of materials used in road construction and maintenance.

- Basic practices, methods and materials used in construction and maintenance work.
- Traffic laws, etc.
- Occupational hazards and standard safety practices.
- Be professional, dependable, resourceful, and work independently.
- Work well with others as a member of a crew.
- Interact effectively with the general public, co-workers, supervisors and others in a pleasant and professional manner.
- Ability to stoop, push, pull, walk, stand, drive and lift up to 100 pounds

#### **CERTIFICATIONS, LICENSES & REGISTRATIONS**

- Texas Class A Commercial Driver's License (Required), Tanker Endorsement (Required), Hazmat Endorsement (Required)
- Equipment Operation Test

#### **TOOLS AND EQUIPMENT USED**

- Skid Steer, Tractor, Boom Mower, Roller, Sweeper, Compactor, Front End Loader, Back Hoe, Bull Dozer, Rock Box, Gradall, Laydown Machine, Excavator, Maintainer
- Light, medium, and heavy-duty trucks, Durapatcher Trucks, Dump Trucks, Patch Trucks, Haul Truck, Water Truck, Oil Truck, Fuel Truck
- Hand tools – Shovels, Rakes, and etc.
- Chain saws, Pole saws, and Weed eaters

#### **WORKING CONDITIONS**

- Work in all kinds of indoor and outdoor environments, including inclement weather (heat, cold, and wet).
- Exposure to vibration, noise, dust, fumes, exhaust gases and/or potentially hazardous chemicals.
- Work outside of the normal office hours may be required to meet deadlines and address emergencies.
- This position requires availability to address emergencies during nonstandard work week hours, including holidays and weekends.
- Ability to work overtime when necessary.
- Work reporting location may be anywhere within Waller County.
- Duties may be based on a work week schedule of either 10-hour (4) work days or 8-hour (5) work days as assigned by the County Engineer or their designee and may be changed at any time.
- Essential Personnel for Emergency Situations, at the discretion of the County Engineer.
- Subject to ON – Call rotation at a minimum twice per year.

#### **APPLICATIONS**

Please send completed applications to [m.seets@wallercounty.us](mailto:m.seets@wallercounty.us) or [tina.carrillo@wallercounty.us](mailto:tina.carrillo@wallercounty.us). You may also mail or drop them off at Waller County Road & Bridge, 775 Business Highway 290, Hempstead, TX 77445.